

Name, address and telephone number of attorney or party without attorney:	<i>FOR COURT USE ONLY</i>
Telephone No.: _____ Fax No.: _____	
SUPERIOR COURT OF CALIFORNIA, COUNTY OF SUTTER STREET ADDRESS: 1175 Civic Center Boulevard MAILING ADDRESS: 1175 Civic Center Boulevard CITY AND ZIP CODE: Yuba City, CA 95993 BRANCH NAME: _____	
PLAINTIFF / PETITIONER: VS. DEFENDANT / RESPONDENT:	
AT-ISSUE MEMORANDUM	CASE NUMBER: _____

1. Jury Trial requested: Yes No
2. Is the case entitled to preference? Yes, per §§ _____ No
3. Time estimate for trial? _____ days hours
4. Name(s), address(es), and telephone number(s) of all attorneys or parties in propia persona:
 If you require additional space, check here and continue on the reverse side of this form.

PLAINTIFF(S) / PETITIONER(S):

DEFENDANT(S) / RESPONDENT(S):

--	--

All essential parties have been served with process or have appeared and this case is at-issue as to all such parties.

I declare under penalty of perjury that the foregoing is true and correct and this document was executed on:
 _____ at _____, CA.

Date: _____

(TYPE OR PRINT NAME OF: ATTORNEY PARTY WITHOUT ATTORNEY)

(SIGNATURE)

A party not in agreement with the information or estimates given in this at-issue memorandum shall, within 10 days after service thereof, serve and file a memorandum on the party's behalf.

AT-ISSUE MEMORANDUM

Plaintiff/Petitioner: Defendant/Respondent:	CASE NUMBER:
--	--------------

Continued name(s), address(es), and telephone number(s) of all attorney or parties in propia persona:

PLAINTIFF(S) / PETITIONER(S):

DEFENDANT(S) / RESPONDENT(S):

--	--

PROOF OF SERVICE

1. I am over the age of 18 and not a party to this cause. My residence or business address is: _____

2. I am a resident of or employed in the county where the mailing occurred. I served a copy of the *At-Issue Memorandum* by mailing it, in a sealed envelope with postage fully prepaid, as follows:
 - a. I deposited the envelope with the United States Postal Service.
 - b. I placed the envelope for collection and processing for mailing following this business's ordinary practice with which I am readily familiar. On the same day correspondence is placed for collection and mailing, it is deposited in the ordinary course of business with the United States Postal Service.
 - c. Date of deposit: _____ d. Place of deposit (*city and state*): _____
 - e. Addressed as follows (*name and address*): _____

3. I served a copy of the *At-Issue Memorandum* by personally delivering copies as shown below:
 - a. Name of person served: _____
 - b. Address at which person served: _____
 - c. On (*date*): _____ d. At (*time*): _____

4. I served a copy of the *At-Issue Memorandum* by electronically serving copies as shown below (*complete if electronic service is used based on a court order or agreement of the parties*):
 - a. Name of person served: _____
 - b. Electronic service address of person served: _____
 - c. On (*date*): _____ d. At (*time*): _____
 - e. Electronic service address from which I served the documents:
 Proof of electronic service is attached.

5. Proof of service on additional parties is attached.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: _____

(TYPE OR PRINT NAME)

(SIGNATURE OF DECLARANT)

AT-ISSUE MEMORANDUM