



County of Sutter

Assessor's Office

TODD RETZLOFF, CCIM, ASSESSOR

(530) 822-7160

ENDORSED FILED

SEP 27 2012

SUPERIOR COURT OF CALIFORNIA
COUNTY OF SUTTER
CLERK OF THE COURT
By JACKIE LABWELL Deputy

August 28, 2012

Honorable Christopher R. Chandler
Superior Court Judge
463 2nd Street
Yuba City, CA 95991

RE: 2011-2012 Grand Jury Report that pertains to the Assessor's Office

Dear Judge Chandler:

I have reviewed the 2011-2012 Sutter County Grand Jury Report, along with the findings and recommendations contained within it. I have attached my response to aforementioned report pursuant to section 914.1, 933 and 933.05.

I want to first thank the Grand Jury for their time, dedication and effort to help make Sutter County the best it can be. I believe the annual reviews by the Grand Jury provide us with an opportunity to review our process and improve our service to the public.

Finally, I would like to thank and express my appreciation to my staff of the Sutter County Assessor's Office for their commitment to teamwork, professionalism and serving the property owners and citizens of Sutter County in these challenging times.

Sincerely,

A handwritten signature in black ink, appearing to read "Todd L. Retzloff".

Todd L. Retzloff, CCIM
Sutter County Assessor

RECEIVED

AUG 31 2012

SUPERIOR COURT OF CALIFORNIA
COUNTY OF SUTTER
TRAFFIC DIVISION

Sutter County Grand Jury 2011-2012

Findings, Recommendations and Responses

Finding 1: We agree with the finding.

Finding 2: We agree the current efforts can be improved and is addressed in the recommendation section.

Recommendation 1: The recommendation is being implemented as time allows. The Assessor's Staff continues to improve the existing systems and develop new ones to better analyze the assessment data. This year the staff has improved the existing Excel program that analyzes the single family residential properties and is developing a system to analyze small income properties more efficiently. These upgrades to our current system will allow the staff more time to research the custom homes, industrial and commercial properties that may qualify for reductions in value. The Assessor's ability to accomplish these tasks is limited due to the reduction in the number of employees, time and the inherent limitations that come with having older software.

Recommendation 2: This recommendation has been implemented. The Assessor placed ads within the Appeal Democrat newspaper and the Territorial Dispatch, and a news story on temporary reduction in value, more commonly known as Proposition 8 that included an interview of the Sutter County Assessor was recently run by one of the local radio stations. In addition, during the month of August 2012, ads by the Assessor have been broadcast multiple times per day on three local radio stations. We are working on placing an insert into the next property tax bill informing the property owners on temporary reduction in value, known as Proposition 8. Our commitment to reaching out to the property owners on Proposition 8 will be limited by our budget.