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**ENDORSED FILED**

Superior Court of California  
County of Sutter  
446 Second Street  
Yuba City, CA 95991

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SUPERIOR COURT OF CALIFORNIA  
COUNTY OF SUTTER  
CLERK OF THE COURT  
By JACKIE LASWELL Deputy

Honorable Christopher Chandler:

On July 1, 2013, I received the Grand Jury's report for the 2012-13 year. I have reviewed your summary and findings. I would like to extend my thanks to the Grand Jury for its comprehensive report regarding their visit to Feather River Academy (FRA). I have noted that the report provides a summary, background, discussion, findings and recommendations.

As required by California Penal Code § 933 (c), 933.05 and (f), I am responding to matters discussed in the report which fall under the authority of the County Superintendent of Schools. The following is my response to Findings and Recommendations:

Finding one (F1) states the Feather River Academy Plan's staff contact list for the Incident Commander, Operations Section Chief, and Office Command Post do not match the names on the organizational chart. The recommendation (R1) states that the names of the people identified on the organizational chart should be the same as the names on the staff contact list. Page 7 of Feather River Academy's Plan describes the Incident Command System (ICS) and the organizational chart with staff names and assignments. Page 8, Section 2.3 Emergency Phone Numbers is not meant to correspond to the ICS organizational chart; rather its use is for additional contact information for FRA staff in case of an emergency. The Staff Phone List in Section 3.6 does correlate with information on the ICS organizational chart for FRA in section 2.2.

Finding two (F2) states that the lockdown all clear signal is inconsistent between the two plans. The recommendation (R2) states that the signal for release from lockdown for the Comprehensive Plan and the Feather River Academy Plan should be the same. On page 93 of the Sutter County Superintendent of Schools Comprehensive Safety Plan, Section 5.3 *Lock Down* states on item 4 that "Teachers, students and staff will remain in the classroom or secured area until further instructions are given by the principal/staff or law enforcement." On page 96, Section 5.6 *All Clear* under the Description of Action, lists "principal/staff will make the following announcement on the

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PA system..... If the PA system is not available the principal/staff will use other means of communication, i.e., sending messengers to deliver instructions." On page 14 of Feather River Academy's Plan, Section 5.2 *Lock Down*, item 7 does include the "recommendation that after a Lock Down is lifted, that the school emergency team personally visit..." on page 15 under *All Clear* it states "Principal on the PA System saying: " *All Clear*." These two procedures appear to be similar the only difference being FRA is a school site, while many of our other locations are not. We will strive to make this signal the same in all locations.

Finding three (F3) states that the flood plan in the Comprehensive Plan says: "Flooding may occur as a result of prolonged periods of rainfall where the school would have sufficient time to prepare." All of the procedures listed were for immediate response actions only and there are no procedures for a slow-rise flood in the Comprehensive Plan. The recommendation (R3) states that the Comprehensive Plan should include procedures for a slow-rise flood. As a response to this item, if there were a slow-rise flood and the school would indeed have sufficient time to prepare we would rely on the Mutual Aid Process for Sutter County Schools. This model is based on a "mutual aid system" that is designed to ensure that adequate resources, facilities, and other support are provided to jurisdictions whenever their own resources prove to be inadequate to cope with a given situation. On page 13 of the Sutter County Superintendent of Schools Comprehensive Safety Plan the Mutual Aid Process for Sutter County Schools is described and our agency follows this protocol under the County of Sutter County Operational Area Emergency Operations. We would be advised using Annex 5: Floods and Dams Failure on page 17 of the "Mutual Aid System" where it outlines the "slow-rise river flood" plan. Our Safety Coordinator met with local emergency and Office of Emergency staff, prior to making the revisions in the current Plan for Feather River Academy and for our agency and therefore included this process to follow when a slow-rise flood occurs replacing the previous emergency plan.

In closing, I would like to thank the Grand Jury for reviewing our Safety Plan and I would be glad to review final summaries for accuracy and detail in future years.

If I can be of any further assistance, please do not hesitate to contact my office.

Sincerely,



Bill Cornelius  
County Superintendent of Schools

**RECEIVED**

AUG 21 2013

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TRAFFIC DIVISION